



Fax to E-mail

Receive Facsimiles (Faxes) on Your Computer with POPPcom's Fax to E-mail

Quickly and easily eliminate your fax machine using POPPcom's Fax to E-mail service. With Fax to E-mail, all faxes are delivered immediately to the e-mail box you designate, saving you time and money.

Handle faxes just like e-mails.

- Forward the e-mail and attachment to another e-mail address
- Print the attachment
- Save the e-mail for future reference



Sample Fax to E-mail message

Configure Fax to E-mail the way that makes most sense for your business.

Each Fax to E-mail telephone number forwards to one e-mail address. Following are configuration options:

1. Use your existing fax telephone number or assign a new one.
2. Assign each employee and/or department their own fax telephone number.
3. Assign a group e-mail address to a fax telephone number. All members of the designated group e-mail address will receive a copy of the incoming fax.

There is no limit to the number of Fax to E-mail telephone numbers you may have and they're available for a fraction of the cost of owning and operating a fax machine.

Fax to E-mail Benefits

At POPPcom, our focus is on customer Savings, customer Service and customer Security. Below are ways POPPcom's Fax to E-mail can provide these:

Savings

- Eliminate the need for a fax machine
- Eliminate the monthly line charge for your fax machine
- Eliminate repair or replacement costs of fax machines
- Save paper and ink
- Eliminate long distance charges
- Save time by getting, sharing and storing documents at your computer

Service

- Receive faxes anywhere in the world you can access your e-mail
- No more busy signals

Security

- Increase privacy—no more sensitive documents sitting unattended on your fax machine

Send Faxes without Using a Fax Machine

Instead of sending faxes via a fax machine, follow these quick and easy steps.

1. Scan one or more documents into a copier or scanner and save to your network server or computer.
2. Open a new e-mail message and enter the e-mail address of your recipient/s, along with a subject and comments.
3. Attach the scanned document to your e-mail message and click 'Send'.